

**The Department of Procurement (the “DOP”)  
on behalf of the  
*The Atlanta City Council and the Office of the Municipal Clerk***

**FC-10724, Atlanta City Council’s  
Legislative Management System Upgrade**



**Presentation Made By: Ms. Marie C Spence, *Contracting Officer***

Monday, November 19, 2017

Location: 55 Trinity Avenue, S.W. City Hall South, 2<sup>nd</sup> Floor Conference Room 2

Time: 11:00 am



# City of Atlanta Panel

- ▶ Welcome and Introductions
  - Ms. Marie C. Spence, Contracting Officer
  
- ▶ Ethics Department
  - Ms. Jabu M. Sengova, Ethics Officer
  
- ▶ User Agency
  - Mr. Theodis Pace, Project Manager
  
- ▶ Closing: Department of Procurement
  - Ms. Marie C Spence, Contracting Officer



# **Be Mindful of.....**

- **Prohibited Contacts**
- **Non-Authoritative Statements**
- **Plan Holders vs. Attendees at Pre-Conference**
- **Addendum Questions Deadline:**
  - **Tuesday, November 20, 2018, 12:00 p.m. (eastern)**
- **Response Due Date:**
  - **Friday, December 7, 2018, 2:00 p.m. (eastern)**

# FC-10724, Atlanta City Council's Legislative Management System Upgrade



## **Background**

- ▶ The City would like to obtain information statements from entities that are able to offer ideas and/or highlight viable opportunities for the City to deploy Legislative Management Systems within the Atlanta City Council's legislative management and whose deployment is funded by a Non-Capital Trust Fund.
- ▶ The City is particularly interested in learning about legislative management systems business processes and technology capabilities beyond the capabilities that we deployed in the Electronic Legislative Management System (ELMS) in 2011.

# FC-10724, Atlanta City Council's Legislative Management System Upgrade



## **Background** *(continued)*

- ▶ The current legislative management system needs further fixes and enhancements to mirror the City's legislative process. The original application vendor has changed since inception. The current application is at its end-of-life. The current vendor is providing application maintenance and support through August 2019, via a one-year extension of the 2018 annual software maintenance agreement.
- ▶ Respondents are encouraged to only present solutions to the City that have the potential to improve our legislative management services to our stakeholders as identified.



# **City of Atlanta**

## **Ethics Office**

**Ms. Jabu M. Sengova**  
Ethics Officer



# **City of Atlanta**

## **Atlanta City Council**

**Theodis Pace, Council Staff Director**  
**Project Manager**



# Contents of Response

## *Required Submittals*

**Responses should be inclusive of Two Parts:**

### **Part I. Information Statements**

### **Part II. Required Submittals**

- **1: Reference List Submittals (4)**
- **2: Respondents Contact Directory**
- **3: Recommendation for Additional Legislative Management System Services**
- **4: Acknowledgment of Addendum/Addenda**

### **Note for Submission of Responsive Information Statement Packages:**

**One (1) Information Statement Package should be marked “Original” and seven (7) additional copies of the Original Information Statement Package must be submitted.**



# Reminders

## ▶ Addendum Questions Deadline:

○ Tuesday, November 20, 2018, 12:00 p.m. (eastern)

**\*\*QUESTIONS RECEIVED THEREAFTER MAY NOT BE CONSIDERED\*\***

## ▶ Response Due Date:

○ Friday, December 7, 2018, 2:00 p.m. (eastern)

**\*\*ABSOLUTELY NO RESPONSES WILL BE ACCEPTED AFTER 2:00 P.M.\*\***



**Primary Point of Contact: Ms. Marie C. Spence, Contracting Officer**

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